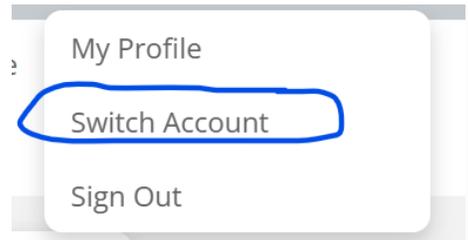


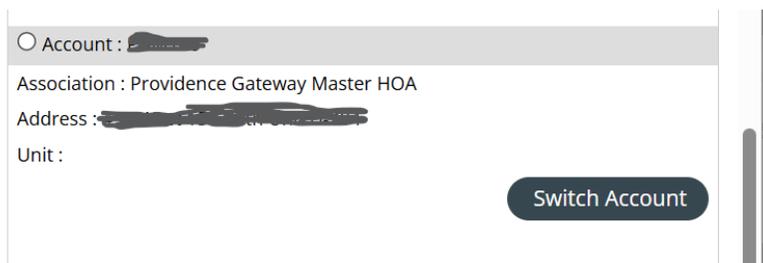
Providence Gateway HOA

How To Make a Clubhouse Reservation

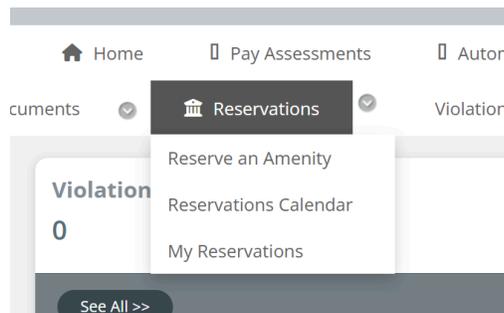
1. Visit <https://nhoa.cincwebaxis.com/>
2. Login using your email address and password that you created for your owner portal.
3. On the top right of the screen, click on the down arrow next to your name. Select “switch account”.



4. Select the property that states Master and has the address you want to make the reservation for and select “switch account”.



5. Hover over RESERVATIONS and click on Reserve an Amenity. Select RESERVE NOW on the following screen.



6. Use the arrows to navigate to the desired date and select the time.

