

# CINC WEBSITE

## GET REGISTERED & LOGGED IN

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### Register for your homeowner portal

- Visit: [nhoa.cincwebaxis.com](http://nhoa.cincwebaxis.com)
- Select "Sign In"
- Select "Create Account"
- Fill out the required information and click "Register" (please see back of this paper to view how to properly put in your address when registering)
- You will receive an account confirmation via \*email once your request has been processed (this may take up to 3 business days)
- This email will prompt you to create a password so that you can log in
- If you need assistance getting signed up or logged in, contact North HOA Management by calling 435-774-2005 or emailing [service@northhoa.com](mailto:service@northhoa.com)

***\*If you aren't seeing the emails, please check your spam folder***

### Familiarize yourself with the Cinc Website

View or download the "Get Acquainted with the Cinc Website" Document from the "Governing Documents" on [www.northhoa.com](http://www.northhoa.com) for an in depth explanation on the functions of the Cinc Website

### Log into your account

### Verify your information

Click your name in the top right corner and click "My Profile" to review & update your info

### Set up automatic payments, recurring payments or make a payment

If you prefer to pay with a paper check, please send them to:

**Your Association Name**  
c/o North Hoa Management  
PO Box 271062  
Flower Mound, TX 75027

### Familiarize yourself with the community rules, CC&Rs, and governing documents

In the "About Us" section, click "Documents" to view all available documents for your community.

**If you have any questions, please let us know. We are always happy to help!**

( 4 3 5 ) 7 7 4 - 2 0 0 5  
[service@northhoa.com](mailto:service@northhoa.com)



2 7 2 3 S. H w y 8 9 S u i t e 1  
W e l l s v i l l e , U T 8 4 3 3 9

If you have an address with street numbers:

User Information (Used for verification only)

Account Number:	<input type="text"/>	Last Name:*	<input type="text" value="Doe"/>
First Name:*	<input type="text" value="Jane"/>	Street Name:*	<input type="text" value="South 200 East"/>
Street Number:*	<input type="text" value="155"/>	City:*	<input type="text" value="Name of City"/>
Address Line 2:	<input type="text"/>	Zip:*	<input type="text" value="Zip"/>
State:*	<input type="text" value="UT"/>	Work Phone:	<input type="text" value="( ) - -"/>
Unit Number:	<input type="text"/>		
Home Phone:	<input type="text" value="( ) - -"/>		
Mobile Phone:	<input type="text" value="( ) - -"/>		

\*Indicates required field

If you have an address with a street name:

User Information (Used for verification only)

Account Number:	<input type="text"/>	Last Name:*	<input type="text" value="Doe"/>
First Name:*	<input type="text" value="Jane"/>	Street Name:*	<input type="text" value="Penny Lane"/>
Street Number:*	<input type="text" value="155"/>	City:*	<input type="text" value="Name of City"/>
Address Line 2:	<input type="text"/>	Zip:*	<input type="text" value="Zip"/>
State:*	<input type="text" value="UT"/>	Work Phone:	<input type="text" value="( ) - -"/>
Unit Number:	<input type="text"/>		
Home Phone:	<input type="text" value="( ) - -"/>		
Mobile Phone:	<input type="text" value="( ) - -"/>		

\*Indicates required field

**If you have any questions, please let us know. We are always happy to help!**

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