

# Highland HomeOwners Association

## BOARD MEETING MINUTES

Tuesday, April 13, 2021

**CALL TO ORDER** - 4:34 pm

**ATTENDEES** - Meg Clements, Ashley Adams, Tylyn Steinmetz

Non-voting members - Trenton Bateman

### REVIEW PRIOR MEETING MINUTES

- March 2021 meeting minutes **approved**

### FINANCIAL REPORT/BUDGET REVIEW

- Financials approved
- Discuss Reserve Study

### MAINTENANCE/REPAIRS

- Can you figure out if the fence on the south side of the property is Highland Estates or the community on the south side of the fence.
- 1/3 of units have taken out grass and put in some sort of garden box. We need to enforce those that are not taken care of and get owners to clean up their back area. Also, put in the newsletter. Mason will you go and photo which ones need to be taken care of and what the address of the units are.
- How high do they want to keep the bushes in the back? The board feels they should be trimmed more so that they don't end up huge by the end of the year. Perhaps take another foot off.
- Need bids for wasp nests and spray and recommendation for when to do it. They are already out and about.
- Roof max was discussed. We did have it bid last year and it was \$45,000.

### APPROVAL REQUESTS:

- Board discussed putting up a non-smoking sign by the park and a sign to say no pets on the turf. **Approved**

### ONGOING PROJECTS:

- Get bid for secondary water line from Webb or see where he is at with finding the hook up
- Reserve study- waiting for board to review the draft report
- Playground - Josh is working on getting the toddler swings up and getting the part fixed
- Get an additional bid for the siding on the units. Sierra bid for just under \$6,000.
- Need to do a spring clean out of 827 S 150 E and 178 East 830 South. Board will consider a full gutter clean out. Need to get a bid for that.

### COMPLAINTS:

- Someone has a flag in their light fixture. Need to get address.
- Dog poop clean up needs to get finished.
- Dog poop has been found on the turf at the park.
- Reminder in the Newsletter that all dogs and pets must be kept on a leash in the common areas. Reference the pet agreement rules
- Reminder about no smoking in the newsletter.

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- Bushes in the front that attract wasps. Get a bid from Josh to see how much it would be to rip them out. And another bid to replace with grass or another plant.

### **FUTURE ITEMS OF DISCUSSION:**

- Continue discussion on reserve study and potential dues increase etc

### **QUESTION AND ANSWER PERIOD:**

- none

**MEETING ADJOURNED** - 5:00 pm

**Next board meeting to be held:**

**May 11, 2021 at 4:30pm via Zoom (Cancelled due to conflict)**