

# Highland HomeOwners Association

## BOARD MEETING MINUTES

Tuesday, December 8, 2020

**CALL TO ORDER** - 4:30 pm

**ATTENDEES** - Meg Clements and Ashley Adams Dismissed - Tylyn Steinmetz  
Non-voting members - Trenton Bateman

### REVIEW PRIOR MEETING MINUTES

- November 2020 meeting minutes **approved**

### FINANCIAL REPORT/BUDGET REVIEW

### BOARD GOALS FOR 2021

- Get all owner accounts current
- Increase reserve fund (amount to be determined after reserve study)
- Get a secondary water line up for use if deemed to be cost effective

### MAINTENANCE/REPAIRS

- Need update from Ashley on - Josh will review Inspection Report for the playground area and report back on needed or completed repairs.
- Roof repairs completed by Sierra. Partial insurance payment received
- Custom Fence is scheduled for next week
- Check status on Bradens unit and repairs

### APPROVAL REQUESTS

- None

### ONGOING PROJECTS:

- Designation of Agent & Collection Resolution
- Get board signed electronically on new management docs
- Siding repairs - rebid in spring. Maybe do some but not all next spring.

### QUESTION AND ANSWER PERIOD:

**MEETING ADJOURNED** - 4:56 pm

**Next board meeting to be held:**

**January 12, 2020 at 4:30pm via Zoom**